

KANCO TEA & INDUSTRIES LIMITED
CIN: L15491WB1983PLC035793
 Regd. Office: 3rd Floor, 31 Shakespeare Sarani
 Kolkata-700 017

Website: www. kancotea in, Email id: compliance@kancotea.in, Telefax: (033) 2281 5217

Annexure I

1. Name of Listed Entity: KANCO TEA & INDUSTRIES LIMITED
2. Quarter ending: 31st March, 2022

I. Composition of Board of Directors												
Title (Mr./Ms)	Name of the Director	PAN\$ & DIN	Category (Chairperson /Executive/ Non-Executive/ independent / Nominee) &	Initial Date of Appointment	Date of Re-appointment	Date of Cessation	Tenu re* (in months)	Date of Birth	No. of directorship in listed entities including this listed entity [in reference to Regulation 17A(1)]	No of Independent Directorship in listed entities including this listed entity [in reference to proviso to regulation 17A(1)]	Number of memberships in Audit/Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)
Mr.	UMANG KANORIA	PAN:AGEPK6971A DIN:00081108	Chairperson – Non-Executive Director	23/09/2013	N.A	N.A	N.A	02/11/1959	4	2	3	3
Mrs.	ANURADHA KANORIA	PAN:AGCPK9176D DIN: 00081172	Executive-Whole time Director	23/07/2009	01/12/2019	N.A	N.A	16/08/1962	2	1	2	--
Mr.	GOVIND RAM BANKA	PAN:ADUPB3810C DIN: 00207385	Non-Executive Director	25/03/2010	N.A	N.A	N.A	10/07/1935	1	1	2	--
Mr.	GOLAM MOMEN	PAN:AEXPM8914Q DIN: 00402662	Non-Executive-Independent Director	29/04/2010	13/08/2014, 13/08/2019	N.A	92	06/06/1933	5	5	5	4
Mr.	NAVIN NAYAR	PAN: ABQPN3100K DIN: 00136057	Non-Executive-Independent Director	29/04/2010	13/08/2014, 13/08/2019	N.A	92	12/10/1962	5	4	2	4
Mr.	OM KAUL	PAN:AJQPK0933K DIN:00020821	Non-Executive-Independent Director	31/03/2018	19/09/2018	10/02/2022	41	--	--	--	--	--
		Whether Regular chairperson appointed :YES										
		Whether Chairperson is related to managing director or CEO :YES										

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	<p><i>\$PAN of any director would not be displayed on the website of Stock Exchange &Category of directors means executive/non-executive/independent/Nominee. If a director fits into more than one category write all categories separating them with hyphen</i></p> <p><i>* to be filled only for Independent Director. Tenure would mean total period from which Independent director is serving on Board of directors of the listed entity in continuity without any cooling off period.</i></p>
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II. Composition of Committees					
Name of Committee	Whether Regular chairperson appointed	Name of Committee members	Category (Chairperson/Executive/ Non- Executive /independent/Nominee) \$	Date of Appointment	Date of Cessation
1. Audit Committee	Yes	1. Mr. Navin Nayar 2. Mr. Golam Momen 3. Mr. Govind Ram Banka	Chairperson-Independent-Non Executive Independent-Non-Executive Non-Executive	09/05/2014 09/05/2014 09/05/2014	- -- --
2. Nomination & Remuneration Committee	Yes	1.Mr. Golam Momen 2.Mr. Govind Ram Banka 3.Mr. Navin Nayar	Chairperson-Independent-Non Executive Non-Executive Independent-Non-Executive	14/02/2011 14/02/2011 14/02/2011	-- -- --
3. Risk Management Committee (if applicable)		NOT APPLICABLE			
4. Stakeholders Relationship Committee'	Yes	1.Mr. Umang Kanoria 2. Mrs. Anuradha Kanoria 3.Mr. Govind Ram Banka 4.Mr. Navin Nayar	Chairperson –Non- Executive Director Executive-Whole time Director Non-Executive Independent-Non-Executive	09/05/2014 09/05/2014 09/05/2014 11/02/2019	-- -- -- --

&Category of directors means executive/non-executive/independent/Nominee. If a director fits into more than one category write all categories separating them with hyphen

III. Meeting of Board of Directors					
Date(s) of Meeting (if any) in the previous qu/arter	Date(s) of Meeting (if any) in the relevant quarter	Whether requirement of Quorum met*	Number of Directors present*	Number of independent directors present*	Maximum gap between any two consecutive (in number of days)
13/11/2021	14/02/2022	Yes	5	2	92days

** to be filled in only for the current quarter meetings*

IV. Meetings of Committees					
Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (details)*	Number of Directors present*	Number of independent directors present*	Date(s) of meeting of the committee in the previous quarter	Maximum gap between any two consecutive meetings in number of days*
14/02/2022	Yes	3	2	13/11/2021	92days

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* This information has to be mandatorily be given for audit committee, for rest of the committees giving this information is optional

**to be filled in only for the current quarter meetings

V. Related Party Transactions

Subject	Compliance status (Yes/No/NA) refer note below
Whether prior approval of audit committee obtained	Yes
Whether shareholder approval obtained for material RPT	N.A(No such transaction)
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by the Audit Committee	N.A

Note:

- 1 In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A.. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated.
- 2 If status is "No" details of non-compliance may be given here.

VI. Affirmations

1. The composition of Board of Directors is in terms of SEBI (Listing Obligations and Disclosure requirements) Regulations, 2015-Yes. Mr. Kaul resigned from the Board on 10.02.2022. The vacancy create due to his resignation shall be filled in within the stipulated time.
2. The composition of the following committees is in terms of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015
 - a. Audit Committee -Yes
 - b. Nomination & Remuneration Committee -Yes
 - c. Stakeholders Relationship Committee -Yes
 - d. Risk management committee (applicable to the top 100 listed entities) -N.A
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. -Yes
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015. -Yes
5. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. -Yes
6. Any comments/observations/advice of the board of directors may be mentioned here.-None

For Kanco Tea & Industries Limited

Charulata Kabra
 Company Secretary & Compliance Officer
 Date:20.04.2022
 Place: Kolkata

Note: Information at Table I and II above need to be necessarily given in 1st quarter of each financial year. However if there is no change of information in subsequent quarter(s) of that financial year, this information may not be given by Listed entity and instead a statement "same as previous quarter" may be given.

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Annexure II

I. Disclosure on website in terms of Listing Regulations		
Item	Compliance status (Yes/No/NA) refer note below	
a)Details of business	Yes	
b)Terms and conditions of appointment of independent directors	Yes	
c)Composition of various committees of board of directors	Yes	
d)Code of conduct of board of directors and senior management personnel	Yes	
e)Details of establishment of vigil mechanism/ Whistle Blower policy	Yes	
f)Criteria of making payments to non-executive directors	Yes	
g)Policy on dealing with related party transactions	Yes	
h)Policy for determining 'material' subsidiaries	Yes	
i)Details of familiarization programmes imparted to independent directors	Yes	
j)Contact information of the designated officials of the listed entity who are responsible for assisting and handling investor grievances	Yes	
k)email address for grievance Redressal and other relevant details	Yes	
l)Financial results	Yes	
m)Shareholding pattern	Yes	
n)Details of agreements entered into with the media companies and/or their associates	N.A	
o) Schedule of analyst or institutional investor meet and presentations made by the listed entity to analysts or institutional investors simultaneously with submission to stock exchange.	Yes	
p) New name and the old name of the listed entity	Yes	
q)Advertisements as per Regulation 47(1)	Yes	
r)Credit rating or revision in credit rating obtained by the entity for all its outstanding instruments	Yes	
s)Separate audited financial statements of each subsidiary of the listed entity in respect of a relevant financial year	Yes	
As per other regulations of the LODR		
a)Whether company has provided information under separate section on its website as per Regulation 46(2)	Yes	
b) Materiality Policy as per Regulation 30	Yes	
c) Dividend Distribution Policy as per Regulation 43A(as applicable)	N.A	
II Annual Affirmations		
Particulars	Regulation Number	Compliance status (Yes/No/NA) refer note below
<i>Independent director(s) have been appointed in terms of specified criteria of 'independence' and/or 'eligibility'</i>	16(1)(b) & 25(6)	Yes
<i>Board composition</i>	17(1), 17(1A) & 17(1B)	Yes Mr. Om Kaul resigned from the Board on 10.02.2022. The vacancy create due to his resignation shall be filled in within the stipulated time.
<i>Meeting of Board of directors</i>	17(2)	Yes
<i>Quorum of board meeting</i>	17(2A)	Yes
<i>Review of Compliance Reports</i>	17(3)	Yes
<i>Plans for orderly succession for appointments</i>	17(4)	Yes
<i>Code of Conduct</i>	17(5)	Yes
<i>Fees/compensation</i>	17(6)	Yes
<i>Minimum Information</i>	17(7)	Yes
<i>Compliance Certificate</i>	17(8)	Yes
<i>Risk Assessment & Management</i>	17(9)	Yes

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<i>Performance Evaluation of Independent Directors</i>	17(10)	Yes	
<i>Recommendation of board</i>	17(11)	Yes	
<i>Maximum number of directorship</i>	17A	Yes	
<i>Composition of Audit Committee</i>	18(1)	Yes	
<i>Meeting of Audit Committee</i>	18(2)	Yes	
<i>Composition of nomination & remuneration committee</i>	19(1) & (2)	Yes	
<i>Quorum of nomination & remuneration committee</i>	19(2A)	Yes	
<i>Meeting of nomination & remuneration committee</i>	19(3A)	Yes	
<i>Composition of Stakeholder Relationship Committee</i>	20(1,20 (2)and 20(2A)	Yes	
<i>Meeting of Stakeholder Relationship Committee</i>	20(3A)	Yes	
<i>Composition and role of risk management committee</i>	21(1),(2),(3), (4)	N.A	
<i>Meeting of risk management committee</i>	21(3A)	N.A	
<i>Vigil Mechanism</i>	22	Yes	
<i>Policy for related party Transaction</i>	23(1),(1A),(5 ,(6),(7) & (8)	Yes	
<i>Prior or Omnibus approval of Audit Committee for all related party transactions</i>	23(2), (3)	Yes	
<i>Approval for material related party transactions</i>	23(4)	N.A	
<i>Disclosure of related party transactions on consolidated basis</i>	23(9)	Yes	
<i>Composition of Board of Directors of unlisted material Subsidiary</i>	24(1)	Yes	
<i>Other Corporate Governance requirements with respect to subsidiary of listed entity</i>	24(2),(3),(4), (5) & (6)	Yes	
<i>Annual Secretarial Compliance Report</i>	24(A)	Yes	
<i>Alternate Director to Independent Director</i>	25(1)	Yes	
<i>Maximum Directorship</i>	25 (2)	Yes	
<i>Meeting of independent directors</i>	25(3) & (4)	Yes	
<i>Familiarization of independent directors</i>	25(7)	Yes	
<i>Declaration from Independent Director</i>	25(8) &(9)	Yes	
<i>Director and Officers Insurance</i>	25(10)	N.A	
<i>Memberships in Committees</i>	26(1)	Yes	
<i>Affirmation with compliance to code of conduct from members of Board of Directors and Senior management personnel</i>	26(3)	Yes	
<i>Disclosure of Shareholding by Non-Executive Directors</i>	26(4)	Yes	
<i>Policy with respect to Obligations of directors and senior management</i>	26(2) & 26(5)	Yes	

Note

- 1 In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A.. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated.
- 2 If status is "No" details of non-compliance may be given here.
- 3 If the Listed Entity would like to provide any other information the same may be indicated here.

III Affirmations:

The Listed Entity has approved Material Subsidiary Policy and the Corporate Governance requirements with respect to subsidiary of Listed Entity have been complied : Yes

For **Kanco Tea & Industries Limited**

Charulata Kabra
Company Secretary & Compliance Officer
Date:20.04.2022
Place: Kolkata

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Annexure IV**Half year ending – 31st March, 2022****I. Disclosure of Loans / guarantees / comfort letters / securities etc. refer note below**

(A) Any loan or any other form of debt advanced by the listed entity directly or indirectly to:

Entity	Aggregate amount advanced during six months	Balance outstanding at the end of six months
Promoter or any other entity controlled by them	83744350.00	0
Promoter Group or any other entity controlled by them	00	0
Directors (including relatives) or any other entity controlled by them	0	0
KMPs or any other entity controlled by them	0	0

(B) Any guarantee/ comfort letter (by whatever name called) provided by the listed entity directly or indirectly, in connection with any loan(s) or any other form of debt availed by:

Entity	Type (guarantee, comfort letter etc.)	Aggregate amount of issuance during six months	Balance outstanding at the end of six months (taking into account any invocation)
Promoter or any other entity controlled by them	0	0	0
Promoter Group or any other entity controlled by them	0	0	0
Directors (including relatives) or any other entity controlled by them	0	0	0
KMPs or any other entity controlled by them	0	0	0

(C) Any security provided by the listed entity directly or indirectly, in connection with any loan(s) or any other form of debt availed by:

Entity	Type of security (cash, shares etc.)	Aggregate value of security provided during six months	Balance outstanding at the end of six months
Promoter or any other entity controlled by them	0	0	0
Promoter Group or any other entity controlled by them	0	0	0
Directors (including relatives) or any other entity controlled by them	0	0	0
KMPs or any other entity controlled by them	0	0	0

II. Affirmations:

All loans (or other form of debt), guarantees, comfort letters (by whatever name called) or securities in connection with any loan(s) (or other form of debt) given directly or indirectly by the listed entity to promoter(s), promoter group, director(s) (including their relatives), key managerial personnel (including their relatives) or any entity controlled by them are in the economic interest of the company: yes

Name & Designation: Subhra Kanta Parhi, **CFO****Note**

- These disclosures shall exclude any loan (or other form of debt), guarantee / comfort letter (by whatever name called) or security provided in connection with any loan or any other form of debt;
 - by a government company to/ for the Government or government company
 - by the listed entity to/for its subsidiary [and joint-venture company] whose accounts are consolidated with the listed entity.
 - by a banking company or an insurance company; and
 - by the listed entity to its employees or directors as a part of the service conditions
- If the Listed Entity would like to provide any other information, the same may be indicated as Para D in the above table.