

**KANCO TEA & INDUSTRIES LIMITED**  
**CIN: L15491WB1983PLC035793**  
 Regd. Office: 3<sup>rd</sup> Floor, 31 Shakespeare Sarani  
 Kolkata-700 017

Website: www. kancotea in, Email id: compliance@kancotea.in, Telefax: (033) 2281 5217

1. Name of Listed Entity: KANCO TEA & INDUSTRIES LIMITED

2. Quarter ending: 31<sup>ST</sup> MARCH, 2021

I. Composition of Board of Directors												
Title (Mr./Ms)	Name of the Director	PAN\$ & DIN	Category (Chairperson /Executive/ Non-Executive/ independent / Nominee) &	Initial Date of Appointment	Date of Re-app ointment	Date of Cessati on	Tenure* (month s)	Date of Birth	No. of directorship in listed entities including this listed entity [in reference to Regulation 17A(1)]	No of Independent Directorship in listed entities including this listed entity [in reference to proviso to regulation 17A(1)]	Number of memberships in Audit/Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)
Mr.	UMANG KANORIA	PAN:AGEPK6971A DIN:00081108	Chairperson – Non-Executive Director	23/09/2013	N.A	N.A	N.A	02/11/1959	4	2	6	3
Mrs.	ANURADHA KANORIA	PAN:AGCPK9176D DIN: 00081172	Executive-Whole time Director	23/07/2009	01/12/2019	N.A	N.A	16/08/1962	2	1	2	--
Mr.	GOVIND RAM BANKA	PAN:ADUPB3810C DIN: 00207385	Non-Executive Director	25/03/2010	N.A	N.A	N.A	10/07/1935	1	1	2	--
Mr.	GOLAM MOMEN	PAN:AEXPM8914Q DIN: 00402662	Non-Executive-Independent Director	29/04/2010	3/08/2014, 13/08/2019	N.A	80	06/06/1933	5	5	7	3
Mr.	NAVIN NAYAR	PAN: ABQPN3100K DIN: 00136057	Non-Executive-Independent Director	29/04/2010	3/08/2014, 13/08/2019	N.A	80	12/10/1962	4	4	5	2
Mr.	OM KAUL	PAN:AJQPK0933K DIN:00020821	Non-Executive-Independent Director	31/03/2018	19/09/2018	N.A	37	05/12/1941	1	1	1	--
		Whether Regular chairperson appointed :YES										
		Whether Chairperson is related to managing director or CEO :YES										

	<p>\$PAN of any director would not be displayed on the website of Stock Exchange &amp;Category of directors means executive/non-executive/independent/Nominee. if a director fits into more than one category write all categories separating them with hyphen * to be filled only for Independent Director. Tenure would mean total period from which Independent director is serving on Board of directors of the listed entity in continuity without any cooling off period.</p>
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<b>II. Composition of Committees</b>					
Name of Committee	Whether Regular chairperson appointed	Name of Committee members	Category (Chairperson/Executive/ Non- Executive /independent/Nominee) \$	Date of Appointment	Date of Cessation
1. Audit Committee	Yes	1. Mr. Navin Nayar 2. Mr. Golam Momen 3. Mr. Govind Ram Banka	Chairperson-Independent-Non Executive Independent-Non-Executive Non-Executive	09/05/2014 09/05/2014 09/05/2014	- -- --
2. Nomination & Remuneration Committee	Yes	1.Mr. Golam Momen 2.Mr. Govind Ram Banka 3.Mr. Navin Nayar	Chairperson-Independent-Non Executive Non-Executive Independent-Non-Executive	14/02/2011 14/02/2011 14/02/2011	-- -- --
3. Risk Management Committee(if applicable)		NOT APPLICABLE			
4. Stakeholders Relationship Committee'	Yes	1.Mr. Umang Kanoria 2. Mrs. Anuradha Kanoria 3.Mr. Govind Ram Banka 4.Mr. Navin Nayar	Chairperson –Non- Executive Director Executive-Whole time Director Non-Executive Independent-Non-Executive	09/05/2014 09/05/2014 09/05/2014 11/02/2019	-- -- -- --
<i>&amp;Category of directors means executive/non-executive/independent/Nominee. if a director fits into more than one category write all categories separating them with hyphen</i>					

<b>III. Meeting of Board of Directors</b>					
Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Whether requirement of Quorum met*	Number of Directors present*	Number of independent directors present*	Maximum gap between any two consecutive (in number of days)
12.11.2020	11.02.2021	YES	6	3	90days

\* to be filled in only for the current quarter meetings

<b>IV. Meetings of Committees</b>					
Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (details)*	Number of Directors present*	Number of independent directors present*	Date(s) of meeting of the committee in the previous quarter	Maximum gap between any two consecutive meetings in number of days*
11.02.2021	Yes	3	2	12.11.2020	90days

\* This information has to be mandatorily be given for audit committee, for rest of the committees giving this information is optional

\*\*to be filled in only for the current quarter meetings

<b>V. Related Party Transactions</b>	
Subject	Compliance status (Yes/No/NA) refer note below
Whether prior approval of audit committee obtained	Yes
Whether shareholder approval obtained for material RPT	N.A(No such transaction)
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by the Audit Committee	N.A

**Note:**

- 1 In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A.. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated.
- 2 If status is "No" details of non-compliance may be given here.

**VI. Affirmations**

1. The composition of Board of Directors is in terms of SEBI (Listing Obligations and Disclosure requirements) Regulations, 2015-Yes.
2. The composition of the following committees is in terms of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015
  - a. Audit Committee -Yes
  - b. Nomination & Remuneration Committee -Yes
  - c. Stakeholders Relationship Committee -Yes
  - d. Risk management committee (applicable to the top 100 listed entities) –N.A
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. -Yes
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015. -Yes
5. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. -Yes
6. Any comments/observations/advice of the board of directors may be mentioned here.-None

For **Kanco Tea & Industries Limited**



Charulata Kabra  
Company Secretary & Compliance Officer  
Date:12.04.2021  
Place: Kolkata

**Note:** Information at Table I and II above need to be necessarily given in 1<sup>st</sup> quarter of each financial year. However if there is no change of information in subsequent quarter(s) of that financial year, this information may not be given by Listed entity and instead a statement "same as previous quarter" may be given.

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<b>I. Disclosure on website in terms of Listing Regulations</b>		
<b>Item</b>	<b>Compliance status (Yes/No/NA) refer note below</b>	
Details of business	Yes	
Terms and conditions of appointment of independent directors	Yes	
Composition of various committees of board of directors	Yes	
Code of conduct of board of directors and senior management personnel	Yes	
Details of establishment of vigil mechanism/ Whistle Blower policy	Yes	
Criteria of making payments to non-executive directors	Yes	
Policy on dealing with related party transactions	Yes	
Policy for determining 'material' subsidiaries	Yes	
Details of familiarization programmes imparted to independent directors	Yes	
Contact information of the designated officials of the listed entity who are responsible for assisting and handling investor grievances	Yes	
email address for grievance redressal and other relevant details	Yes	
Financial results	Yes	
Shareholding pattern	Yes	
Details of agreements entered into with the media companies and/or their associates	N.A	
New name and the old name of the listed entity	Yes	
<b>II Annual Affirmations</b>		
<b>Particulars</b>	<b>Regulation Number</b>	<b>Compliance status (Yes/No/NA) refer note below</b>
<i>Independent director(s) have been appointed in terms of specified criteria of 'independence' and/or 'eligibility'</i>	16(1)(b) & 25(6)	Yes
<i>Board composition</i>	17(1)	Yes
<i>Meeting of Board of directors</i>	17(2)	Yes
<i>Review of Compliance Reports</i>	17(3)	Yes
<i>Plans for orderly succession for appointments</i>	17(4)	Yes
<i>Code of Conduct</i>	17(5)	Yes
<i>Fees/compensation</i>	17(6)	Yes
<i>Minimum Information</i>	17(7)	Yes
<i>Compliance Certificate</i>	17(8)	Yes
<i>Risk Assessment &amp; Management</i>	17(9)	Yes
<i>Performance Evaluation of Independent Directors</i>	17(10)	Yes
<i>Composition of Audit Committee</i>	18(1)	Yes
<i>Meeting of Audit Committee</i>	18(2)	Yes
<i>Composition of nomination &amp; remuneration committee</i>	19(1) & (2)	Yes
<i>Composition of Stakeholder Relationship Committee</i>	20(1) & (2)	Yes
<i>Composition and role of risk management committee</i>	21(1),(2),(3),(4)	N.A
<i>Vigil Mechanism</i>	22	Yes
<i>Policy for related party Transaction</i>	23(1),(5),(6),(7) & (8)	Yes
<i>Prior or Omnibus approval of Audit Committee for all related party transactions</i>	23(2), (3)	N.A
<i>Approval for material related party transactions</i>	23(4)	N.A
<i>Composition of Board of Directors of unlisted material Subsidiary</i>	24(1)	N.A

<i>Other Corporate Governance requirements with respect to subsidiary of listed entity</i>	24(2),(3),(4),(5) & (6)	N.A	
<i>Maximum Directorship &amp; Tenure</i>	25(1) & (2)	Yes	
<i>Meeting of independent directors</i>	25(3) & (4)	Yes	
<i>Familiarization of independent directors</i>	25(7)	Yes	
<i>Memberships in Committees</i>	26(1)	Yes	
<i>Affirmation with compliance to code of conduct from members of Board of Directors and Senior management personnel</i>	26(3)	Yes	
<i>Disclosure of Shareholding by Non-Executive Directors</i>	26(4)	Yes	
<i>Policy with respect to Obligations of directors and senior management</i>	26(2) & 26(5)	Yes	

**Note**

- 1 In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A.. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated.
- 2 If status is "No" details of non-compliance may be given here.  
If the Listed Entity would like to provide any other information the same may be indicated here.

**III Affirmations:**

The Listed Entity has approved Material Subsidiary Policy and the Corporate Governance requirements with respect to subsidiary of Listed Entity have been complied : Yes

For **Kanco Tea & Industries Limited**



Charulata Kabra  
Company Secretary & Compliance Officer  
Date:12.04.2021  
Place: Kolkata